[DD/MM/YY]

CANADA VISA APPLICATION CENTER  
7/F West Area, Grand Rock Plaza  
No.13 Xinzhong Xili,  
Dongcheng District, Beijing 100027  
China (PRC) 家

Oct. XX, 2012   
  
Your Name   
Your Add  
Your Tel/Email

Dear Sir/Madam:

I hereby submit this letter to support my parents, Mr. XXX and Mrs. YYY, to apply for their visitor visas to Canada. I'd like to invite my parents to Canada to visit my family during Christmas and the Chinese New Year holiday, ideally starting from December 20, 2012.

As the Senior Consultant of the （xxx company）, my father needs to go back to China for business at the end of February 2013.

My parents are submitting their application documents along with this letter to your office for processing. As the inviters, my wife and I are willing to submit the official letters from our employers, and our notices of assessment of year 2012, recent 6-month bank statements and latest payroll stubs.

My wife and I will give FULL financial support for my parents' travel to Canada, including the round-trip tickets, local transportation, food and board, insurance, recreation, and any others that may occur.   
  
We appreciate your attention to the application and look forward to the good news.  
  
  
Sincerely yours,

Your name and signature