签证官信

Sample 2

[DD/MM/YY]

CANADA VISA APPLICATION CENTER  
7/F West Area, Grand Rock Plaza  
No.13 Xinzhong Xili,  
Dongcheng District, Beijing 100027  
China (PRC) 家

March XX, 2012   
  
Your Name   
Your Add  
Your Tel/Email

To whom it may concern:   
  
I am / We are writing this letter to invite my parents (name and birthdays) to visit us in Canada this coming May for a period of 3 months. The purpose of the visit is social as well as tourism within Canada. During their visit, they will stay with me / us at the above address.  
  
I / We will cover all expenses during their visit in Canada, which includes international air tickets, local transportation, accommodations, medical insurances and all other related expenses.   
  
I / Wewill guarantee that our parents will leave Canada before the expiration of their authorized stay. Your favorable consideration regarding their visa applications will be highly appreciated. If you have any question regarding this matter, please kindly contact me/us at the address above.   
  
Sincerely,

Name