[DD/MM/YY]

CANADA VISA APPLICATION CENTER  
7/F West Area, Grand Rock Plaza  
No.13 Xinzhong Xili,  
Dongcheng District, Beijing 100027  
China (PRC) 家

Oct XX, 2012   
  
Your Name   
Your Address  
Your Tel/Email

Dear Sir/Madam,  
  
My husband and I'd like to invite my father YYY and my mother XXX to visit us for about 3 months from Jan1st, 2013. The purpose of the visit is social as well as tourism within Canada. As the only child living abroad from my parents, we miss each other very much. We have no chance to see each other since we moved to Canada in 2007. My parents have learned a lot about our life here through e-mails, pictures and videos. While there are so much more we'd like to show them, to share with them here in Canada.

During the visit of my parents, they will stay with us at the above address and my husband and I will be responsible for all their expenses including the round trip air fare to Canada, food, housing, travelling within Canada, medical insurance and all the other expenses.  
  
We are looking forword your approval for their visa application. If you need more information, please let us know. We can be reached at 电话号码，or email 地址。  
  
  
Sincerely yours,

(your name and signature)